

SOCIETY OF AMERICAN MILITARY ENGINEERS SEATTLE POST BOARD MEETING

MEETING MINUTES
AUGUST 5, 2010

MERCURY ROOM, SEATTLE DISTRICT CORPS

MEETING OBJECTIVE: PLANNING AND COORDINATION OF POST OPERATIONS

1.0 Welcome and Opening Remarks

- Review and approval of July Board Meeting Minutes – **motion to approve as posted – approved.**

2.0 Updates by Programs/Committee Chairs (briefs, actions items only)

2.1 PROGRAMS – (Nick Vlahovich)

- No August program due to the golf tournament.
- Working on confirming facilities for November (UW) and February (NAVFAC NW).
- November, UW Design and Construction - continued planning with Waterfront Activities Center at UW – parking could be an issue – Nick to look into situation. Need to plan on approximately 80+ - need a bit more room than UW Club. WAC can accommodate up to 100. Drawback is no catering – possibly will just need to bring something in (i.e., box lunches).
- Researching facilities for NAVFAC program – looking at Bremerton Convention Center and Bremerton Chamber of Commerce
- CAPT Rios – suggests convention center – better facilities, close to the ferry, possible better draw.
- September – had a committed speaker, but had to reschedule for January – trying to find a replacement.
- Terry M – contacted by Clive Shearer – could be an option – will forward contact info to Nick.

2.2 PROFESSIONAL DEVELOPMENT (Manny Bautista)

- Manny not attendance – input provided via email.
- July Professional Development session – Water Supply Treatment and Distribution; 9:00 a.m. on 7/20. The session was very well attended - 22 personnel. Many of the attendees were USACE employees. (Thanks COL Wright for the plug!). Have been receiving very positive feedback from the attendees.
- August – no session planned.
- September – session being developed.
- October – no session planned due to Regional Conference.

2.3 TREASURER (Mike Reynolds)

- John Souza – Audit Update. Not submitted to Board yet, will happen within next few days. Performed the audit in July - everything is balanced – report will be distributed to the Board in a few days.

- Based on discussions from Regional Conference planning meeting – will be transitioning from applying for a credit card to support the conference, to obtaining debit cards – should be getting cards soon.
- Distributed cash flow statement – new format – will be working to clarify specific categories in the budget framework under the major headings.

2.4 CURRENT MEMBERSHIP (Rob Leet)

- Rob not attendance – input provided via email.
- Joint Regional Conference membership drive – need to discuss conference registration pricing with whoever is developing the pricing structure. Suggest we include a discounted one-year membership with the non-member registration fee, similar to Meet the Chiefs.
 - Rob F. – registration set up so that it made it advantageous to join SAME instead of paying non-member fee.
- Registered the 12 new members that joined through Meet the Chiefs with National – they are now official members of our post.
- Provided updated membership roster to Mary Ann on July 30 for posting on our web site.
- Provided new member list to Bob Parker on August 4 for welcome letter mailing. Thirty new individual members have joined since April 23.
- COL Wright – need to stick with sending hard copy welcome letter.

2.5 NEW AND SUSTAINER MEMBERSHIP (Kristie Dunkin)

- Kristie not attendance.

2010 Seattle Post Luncheons and Meetings		Sustainer Firm Presentation
Tuesday, August 06, 2010	Golf Tournament	
Tuesday, September 21, 2010		Magnusson Klemencic Associates
Wednesday, October 13, 2010	Regional Conference	
Thursday, October 14, 2010	Regional Conference	
Friday, October 15, 2010	Regional Conference	
Tuesday, November 16, 2010		Saybr Contractors, Inc.
Tuesday, December 07, 2010	Social No Luncheon	

2.6 YOUNG MEMBERS (Joy Chen)

- Joy not attendance.

2.7 COMMUNICATIONS (Mary Ann Carlson)

- Mary Ann not in attendance.

Committee	Chairperson	Issue
Awards/Design Excellence	Marty Boivin	Winter, Fall
Scholarships	John Souza	Winter, Summer
House	Francis Brito	None
Industry Affairs	John Butts	
Outreach	Bob Parker	Winter, Spring, Summer, Fall
Constitution/By Laws	John Callahan	Winter
Membership	Rob Leet	Winter, Spring, Summer, Fall
Nominations	Bob Sundin	Spring
Readiness	Pam Cobley	Spring, Fall
Professional Development	CDR Bautista	Winter, Spring, Summer, Fall

Programs	Nick Vlahovich	Winter, Spring, Summer, Fall
Strategic Planning	Jim Boone	Winter
Sustainers	Kristie Dunkin	Winter, Spring, Summer, Fall
Submission Deadlines:		
Winter: 30 January		
Spring: 30 April		
Summer: 30 July		
Fall: 30 October		

2.8 OUTREACH (Bob Parker)

- Bob not in attendance.

2.9 INDUSTRIAL AFFAIRS (John Butts)

- Nothing new to report.

2.10 SCHOLARSHIP REPORT (John Souza)

- Will be meeting with PSE&SSF in several weeks to discuss agenda for next scholarship review process. Starting to get interest already for next year's scholarships– may start the overall process earlier.
- Will be addressing application procedure issues.

2.11 NOMINATIONS (Bob Sundin)

- Manny is still “double-booked” – looking to get someone into Professional Development to backfill.
- Appointed Directors – COL Wright has talked to one individual who is considering.

2.12 READINESS (Pam Cogley/Rob Frazier)

- Pam not in attendance – the following input provided via email.
- Committee working to meet the new Streamer requirements that become effective in 2011. They are recommended but not required for 2010.
- Status of budget requested earlier this year? Not imperative for 2010 becomes key for 2011.
- Anyone attending TISP Conference in Dallas, Texas? December 8-9, 2010. One of the Committee Streamer desired elements. See <http://tisp.org/> for additional information.

Rob Frazier

- Committee met last week – taking approach to comply with new requirements.
- The Post will have someone at TISP in December.
- COL Wright will be at SB Conference (occurring during same time period as TISP) – may be able to get credit for TISP attendance while there.
- The Committee will be submitting an article to The Military Engineer based on planning activities in conjunction with Pierce County Emergency Management – will provide an example of coordination with local government entity.
- Continued coordination with fed, state, local agencies – will need to participate in some local planning exercises.
- Should be able to achieve streamer with distinction status.

2.13 AWARDS/DESIGN EXCELLENCE AWARDS (Marty Boivin)

- Marty not in attendance – the following input provided via email.
- The deadline for Design Excellence Award Nominations has been extended till August 6th. We currently (as of July 31) have only 8 submittals. We do have one from Anchorage and one from the Lewis and Clark Post. There are 4 from Seattle and 1 from Tacoma and 1 that did not identify the

post. A reminder e-mail was sent to all Seattle Post members. A decision on how to manage the award pool will have to be made after August 6th.

- Mike R. – received one more submittal – now up to 9 – submittal deadline is tomorrow (8/6).
- Larry – any thought being given to further extension.
- Rob – we're thinking about – need to talk to Marty and Ralph – may go for another week.

2.14 STRATEGIC PLANNING (Jim Boone / Terry McCann)

- Reviewing programs and will be auditing streamer criteria – looking for major holes – will prepare summary report.
- Bob S. - The Military Engineer recently had a good pullout regarding streamer requirements.
- Rick B – will send a requirements matrix to Jim.

2.15 FIELD TRIPS (Susan Selby)

- Susan not in attendance.

2.16 2010 REGIONAL EDUCATION AND TRAINING CONFERENCE (Rob Frazier)

- Final preparation is under way.
- Working on speakers – primarily key note speakers. Norm Dicks considering for awards banquet – should know by Friday. Congressman Smith wants to participate – considering his role in opening ceremonies. COL Wright to follow up with Congressman Dicks.
- All 9 gold filled, 2 platinum, 45 registrants, 19 exhibitors as of last Friday – starting to receive numerous calls, emails regarding registration.
- Meeting next Thursday and probably one more later in August – will most likely then move to weekly meetings in September.

2.17 OTHER

- Marty - Memorial Book for Rod Kirkwood has been purchased and sent to the University of Washington Library.
- Bob S – distributed article from UW Alum prepared by Rod Kirkwood.

3.0 CLOSE BOARD MEETING – Bold Those in Attendance

BOARD POSITION	PERSON	ORGANIZATION	E-MAIL	PHONE
PRESIDENT	COL Anthony Wright	USACE	anthony.wright.col@usace.army.mil	206.764.3690
1st VICE PRESIDENT	CAPT Pat Rios, USN	NAVFAC NW	jorge.p.rios@navy.mil	360.396.0043
2nd VICE PRESIDENT	CDR Manny Bautista, USN(ret)	Collins Engineering	mbautista@collinsengr.com	843.469.0580
YOUNG MEMBER VICE PRESIDENT	Joy Chen	CH2M Hill	Joy.chen9@ch2m.com	425.802.0582
SECRETARY	Jason Strayer	TEC	jsstrayer@tecinc.com	425.453.4040
ASSIST SECRETARY	Eric Pefley	NuMark	eric.pefley@numarkoffice.com	425.274.7506
TREASURER	Mike Reynolds	Shannon & Wilson	mrs@shanwil.com	206.632.8020
ASSIST TREASURER	Erik Blumhagen	Shannon & Wilson	edb@shanwil.com	206.695.6708
DIRECTOR 2010	Martin Boivin	Shannon & Wilson	MJB@shanwil.com	206.695.6923
DIRECTOR 2010	Scott Adamek	CDM	Adameksh.cdm.com	425.453.8383
Director 2011	Rob Frazier	USACE-PPMD	robert.l.frazier@usace.army.mil	206.764.6546
Director 2011	Larry Toimil	EHS International	larryt@ehsintl.com	425.455.2959
Director 2012	CAPT Mike Weaver	PHS	Michael.weaver@ihs.gov	206.615.2460
Director 2012	Bob Galteland	Reid Middleton	bgalteland@reidmidd.com	425.741.3800
IMMEDIATE PAST PRESIDENT	Rick Beseler	GSA	RichardF.Beseler@gsa.gov	206.719.9007
APPOINTED DIRECTOR				
APPOINTED DIRECTOR				
COMMITTEE CHAIRS				
Design Excellence	Marty Boivin	Shannon & Wilson	mjb@shanwil.com	206.695.6080
Scholarships	John Souza	KTA Inc.	jsouza@ktainc.com	425.301.8920
House	Francis Brito	USCG	Francis.A.Brito@uscg.mil	206.220.7380
Industry Affairs	John Butts	White Shield	jbutts@whiteshield.com	253.867.6070
Outreach	Ken Valder	Cooper Zietz Engineers	kenv@coopercm.com	206.768.8500
	Capt Bob Parker, USN (ret)	Westsound BOSC	rparker@ejbfs.net	360.396.4302
Constitution/By-Laws	John Callahan		JKCallahan@q.net	206.789.6622
Membership	Rob Leet	GeoEngineers	rleet@geoengineers.com	206.239.3230
Nominations	Bob Sundin	Happy Times	bsundin@wolfenet.com	425.643.1553
Readiness	Pam Cobley	Roth Hill	pcobley@rothhill.com	(425) 289-7309
Prof Development	CDR Manny Bautista, USN	Collins Engineering		360.396.0247
Programs	Nick Vlahovich	Steelcase, Inc.	nvlahovi@steelcase.com	206.326.5545
Assistant Programs	Allison MacEwan	HDR	Allison.MacEwan@hdrinc.com	425.450.6318

Communications	Mary Ann Carlson	Carlson Communications	Mcarlson@carlsoncom.biz	425.736.8687
Strategic Planning	Jim Boone	CH2M Hill	Jim.Boone@CH2M.com	425.233.3415
Young Members	Joy Chen	CH2M Hill	Joy.Chen9@CH2M.com	424.802.0582
Assistant Young Members	Amanda Thornton-DeWitt	EMR	athornton@emr-inc.com	425.861.4561 ext 18
Sustainers	Kristie Dunkin	AMEC	Kristie.dunkin@amec.com	425.368.0963
Field Trips	Susan Selby	Hit the Ground Running	susanjselby@gmail.com	425.372.6041
LIASON COMMITTEES				
PSEC	Joe Souther	CDM	SoutherJT@cdm.com	425.519.8328
OTHERS	Harry Ehlers	USACE	Hearld.r.ehlers@usace.army.mil	206.764.6712
Email communications	CDR Michael Young	PHS	Michael.Young@seattlepostsam e.org	206.615.2489
Streamer Award & Eng. Camp Coordination	Terry McCann	Blumen Consulting Group	terrym@blumencg.com	425.284.5401
Education Support	Andy Hough	Skanska, USA	Andy.hough@skanskausa.com	206.726.8000
Design Excellence Committee	Michele Percussi	GHD	Michele.Percussi@ghd.com	206 838 8584