

SOCIETY OF AMERICAN MILITARY ENGINEERS SEATTLE POST BOARD MEETING

MEETING MINUTES
APRIL 01, 2010
7:30-9:00

MERCURY ROOM, SEATTLE DISTRICT CORPS

1.0 Welcome and Opening Remarks

- March Board Meeting Minutes review and approval – **motion to approve - approved**
- Top Posts and Regions – announcement from SAME HQ
 - Top Small Post: Tularosa Basin Post
 - Top Medium Post: Oklahoma City Post
 - Top Large Post: Northern Virginia Post
- TEXOMA Region and Missouri River Region are designated as Distinguished Regions. Missouri River is the Top Region.
- Membership growth awards:
 - Small Post: Tokyo Post
 - Medium Post: Orange County Post
 - Large Post: Northern Virginia Post
- SAME Post Leadership Workshop Feedback – COL Wright, Amanda Thornton-DeWitt – not in attendance

2.0 Updates by Programs/Committee Chairs (briefs, actions items only)

2.1 PROGRAMS – (Nick Vlahovich)

- Nick not in attendance; Allison MacEwan provided summary.
- April 20th at Corps of Engineers – PNNL Engineering and Environmental Support to DoD.
- May 18th at Swedish Club – GSA Schedules for Engineering.
- May Board Meeting will be moved back one week to May 13th due to conflict with JETC.
- Joint Regional Conference committee meetings – being held the 2nd Thursday of each month. For May, will move to 3rd Thurs of the month.
- Meet the Chiefs – status of locking in speakers - Nick is handling it.
- 2011 schedule – dates established and moving forward with programs. Terry McCann to work with Nick and Allison in setting up 2011 schedule to make sure the Post is meeting requirements.
- Bob S. – given streamer requirements for readiness have changed, the Post will need to look at 2011 programs to make sure streamer requirements are met.

2.2 PROFESSIONAL DEVELOPMENT (CDR Bautista)

- April – confirmed for 4/20. Manny is working on announcement; time will be 9:00 a.m. at Corps of Engineers. Rob will confirm a room and coordinate A/V support.
- Tentative speaker for May – Geosyntech – topic is vapor intrusion.
- No June program due to Meet the Chiefs.
- July – looking in to a water/wasterwater presentation.
- Rob has confirmed the Galaxy Room is reserved for the 4/20 Professional Development Seminar.

2.3 CURRENT MEMBERSHIP (Rob Leet)

- Rob not in attendance.
- Rick to talk to Rob about getting membership info out at upcoming events.

2.4 NEW AND SUSTAINER MEMBERSHIP (Kristie Dunkin)

- Kristie not in attendance.
- Sustainer Firm Schedule:
 - Need to move Sparling to the July luncheon from August.

2010 Seattle Post Luncheons and Meetings		Sustainer Firm Presentation
Tuesday, April 20, 2010		Roth Hill
Tuesday, May 18, 2010		Burgess and Nipple
Tuesday, June 15, 2010	Meet the Chiefs	
Tuesday, July 20, 2010		Sparling
Tuesday, August 06, 2010	Golf Tournament	
Tuesday, September 21, 2010		Magnusson Klemencic Associates
Wednesday, October 13, 2010	Regional Conference	
Thursday, October 14, 2010	Regional Conference	
Friday, October 15, 2010	Regional Conference	
Tuesday, November 16, 2010		Saybr Contractors, Inc.
Tuesday, December 07, 2010	Social No Luncheon	

2.5 YOUNG MEMBERS (Joy Chen)

Technobowl

- Need more volunteers - need a minimum of 13 people to run the event (currently have 8).
- 8 registered teams – several schools want to bring more than one team, some schools have expressed interest but not registered – there could be more.
- Will need a minimum of 4 rooms at UW for the event.
- Joy will send out another email to sustaining firms regarding the need for volunteers and additional donations.
- Joy will distribute event question to Marty Boivin and Francis Brito for review.
- Volunteers Schedule – Volunteers will need to be at UW from approximately 7:00 a.m. to 1:00 pm on 4/24.
- Donations – 4 calculators from TI, 4 copies of a graphics program for a Mac computer (\$200 each), \$200 cash. Donations for additional items to be given away during the event is still required.
- Larry Toimil of EHSI, Inc. donated \$200 to support the event.
- Bob S – money or prizes? Both.
- Rick – need to get word out sustainer firms for swag items. Rick to send out a note to sustainers – will collect donations at April luncheon or notify Joy to coordinate pickup
- Joy - received gift cards from Fred Meyer. Nothing from Microsoft or Adobe. Joy has left multiple voicemails at Amazon. Bob S has some contacts for follow up.
- Needs for the event: volunteers for day of event, laptops for rooms (total of 5), flag, need someone to look at buzzers to make sure they are working, cameras.
- Larry – use the Seattle Post banner.
- Additional input from Rob on 4/1: Harry Ehlers will be helping with TechnoBowl this year and will be getting in touch with Joy. The Corps has four ball caps to donate to the prize pool.

Student Chapter

- Seattle University – students just came back from break – the Chapter had a meeting just before break in which they conducted elections. Joy was able to track down the newly elected VP. The chapter will be having a transition meeting next week.
- Joy will send out email encouraging participation in TechnoBowl.
- Susan is working on Brightwater tour in July – Information on this event should be passed to the the student chapter to encourage participation in this Post activity..

Young Member Update

- National JRETC – Joy sent out email to all Post Young Members regarding \$400 sponsor for airfare. Requested a response by 4/14.
- After hours events – nothing scheduled for now.
- Joint Regional Conference – start to spread the word and encourage participation of student chapter and young members – there will be opportunities to support.
- Marty Boivin – it’s fairly expensive to attend even at a reduced rate – should start to think about how Post can possibly support student chapter and/or young members.
- Bob Schlesinger. – Fourteen young members will be invited to attend the SEG meeting at the upcoming JRETC in October 2010. Young members from the Post should be encouraged to attend the conference and that event.

2.6 COMMUNICATIONS (Mary Ann Carlson)

- Mary Ann not in attendance.
- Web pages are up for committees – take a look at respective pages for any changes/updates.
- Spring newsletter coming up – articles are due 4/30.
- Rick – the Post assembles a newsletter as a separate document each quarter – it is a “history”, not news of what the Post is doing. Should the Post consider changes to make the newsletter to use the website more effectively – possibly create a document with hyperlinks to articles posted on web pages. Need to check if it will meet streamer requirements.
- Marty – Tacoma Post has a very effective website – includes monthly announcements, sustainer profile, articles, etc. – but, somebody has to do it. It contains good content and its short.
- Joanmarie – the key to Tacoma’s website is that sustainer firms are providing content – not committees.
- Rob Frazier volunteered to work with Mary Ann to look at possibilities to explore newsletter format and distribution alternatives.

Committee	Chairperson	Issue
Awards/Design Excellence	Marty Boivin	Winter, Fall
Scholarships	John Souza	Winter, Summer
House	Francis Brito	None
Industry Affairs	John Butts	
Outreach	Bob Parker	Winter, Spring, Summer, Fall
Constitution/By Laws	John Callahan	Winter
Membership	Rob Leet	Winter, Spring, Summer, Fall
Nominations	Bob Sundin	Spring
Readiness	Pam Cobley	Spring, Fall
Professional Development	CDR Bautista	Winter, Spring, Summer, Fall
Programs	Nick Vlahovich	Winter, Spring, Summer, Fall
Strategic Planning	Jim Boone	Winter
Sustainers	Kristie Dunkin	Winter, Spring, Summer, Fall

Submission Deadlines:

Winter: 30 January

Spring: 30 April

Summer: 30 July

Fall: 30 October

2.7 OUTREACH (CAPT Bob Parker)

- Bob not in attendance.

2.8 INDUSTRIAL AFFAIRS (John Butts)

- Next event is scheduled for 2/16/11 at Silverdale beach hotel.
- 85 paying members this year.
- Bob Schlesinger. – There were several complaints related to the NAVFAC presentation and that the event is outgrowing the facility.
- Francis Brito will follow up with Programs to consider the use of the Kitsap County Convention Center for the planned February 2011 event.

2.9 FINANCE REPORT (Erik Blumhagen, Scott Gaulke)

- Erik/Scott not in attendance – report provided to Rick.
- Filing of State of WA Online Non-profit Annual report – due 31 March 2010.
- IRS Form 990 submission – due 15 May 2010.

2.10 SCHOLARSHIP REPORT (John Souza)**Scholarships**

- Received over 60 applications (for all categories – Post, high school, and Lockheed). There was between 80-90 applications last year.
- The selection committee is scheduling a day to review the applications and make the selections.
- Scholarship winners will be notified by the committee. Presentations of the Post sponsored scholarships will be at Meet the Chiefs Meeting on June 22nd.
- The Post will cover the cost of the June 22 luncheon for the Post-sponsored scholarship awardees and one guest.
- Bob S. – is the Tacoma Post is invited? Yes, but not a “joint event” with them. Can we do something together with the Tacoma Post? It is a joint event with ACEC (net profit is split).
- Sharing the scholarship application pool with the Mt. Tacoma Post. An opportunity exists to share the scholarship application pool with the Mt. Tacoma post during the 2011 application process. Application criteria between the two posts would have to be similar. John Souza will investigate this potential sharing of the applicant pool with the Mt. Tacoma Post to determine how their scholarship program functions for the 2011 session.
- The PSS&ESF is still accepting individual donations for scholarship. Firms or individuals can donate monies to PSS&ESF toward scholarships and have the scholarships in their names. This provides an opportunity for supporting firms or individuals to receive recognition for their support of these programs.
- Larry Toimil recommended this information/opportunity should be distributed at future luncheons and in the newsletter. John Souza will make an announcement at the April Post Luncheon
- Additional input from Rick on 4/2: Tacoma Post has made their scholarship selections for this year so no immediate support is required if they wanted to use the Seattle Post applicant pool.

ROTC Merit Awards

- Last year the Post awarded three, \$750 awards (one to each service ROTC). Does the Post want to do that again this year?
- Larry – every year we struggle with this – not sure we have gotten much return out of the contributions.
- Rick – for this year, do we forego awards until we get this figured out?
- Larry – need to think it through before we say we just aren't going to do it.
- Marty – if we aren't going to do it, need to be in contact with ROTC to let them know – its expected.
- Larry – need to let them know we are tying it to an engineering/science degree.
- Bob S. – will not find many folks in the ROTC pursuing engineering degrees.
- Rick – contact ROTC, tell them the Post is interested in providing award, but criteria will include those going into engineering type disciplines.
- Last year, ROTC just selected the individuals; the Post had no involvement in the selection.
- John S. will contact UW ROTC and evaluate their award criteria to determine alignment with the Post's goals in the subject area. Will then make a recommendation to the Board whether or not to proceed with the merit award.
- Rob will track down a UW ROTC POC and get information to John.

- Additional info from Rob on 4/1: COL Wright has not had a chance to contact the UW ROTC units.

2.11 NOMINATIONS (Bob Sundin)

- Bob not in attendance.
- 2010-2011 Board Member Nominations – schedule:
 - May – Board approved recommended slate.
 - May – Membership approves 2010-2011 Board
 - June – 2010-2011 Board Installed at “Meet the Chiefs”
- Summary of 2010 and 2011 positions/nominations was provided as part of meeting agenda.
- Committee Chairs/Board Members – let Rick know if you are interested in keeping your position or if you want to take on something new.

2.12 READINESS (Pam Cobley)

- Pam not in attendance – provided the following summary to Rick.
- September 2010 luncheon presentation – Business Continuity and Resiliency, presented by the State of Washington Emergency Management Division.
- Transportation and Infrastructure and Security Partnership Conference – Update / Recommendation
- Readiness Streamer Comment Update – make criteria effective in 2011

2.13 AWARDS/DESIGN EXCELLENCE AWARDS (Marty Boivin)

- Award criteria and brochure finished.
- Progress is moving along fine.
- Critical issue is getting regional website up for the October 2010 JRETC – award information will be described there.
- Need to change post affiliation checkbox
- Plaques will be presented to this year's award winners versus presentation of the trophy. This will prevent the potential loss or damage to the trophies since potential award winners could be located throughout the Pacific Rim basin.
- “Local post” for the purpose of the applications will be is any post in the SAME NW Region.

2.14 STRATEGIC PLANNING (Jim Boone / Terry McCann)

- Terry – no additional comment.
- Terry to review 2010 and 2011 programs and alignment with SAME Strategic Plan and streamer requirements.

2.15 FIELD TRIPS (Susan Selby)

- July – trying to set up a trip to the Brightwater facility. No date confirmed yet. For a group of 30-50, it is recommended that it start after 3:00 p.m. Tour would be 1 to 1.5 hrs.
- Susan will pull together info for Rick to make announcements at upcoming luncheons.
- Transportation – needs to be worked out. Is there enough parking for everyone to drive or should a bus be chartered? There is money in the budget for field trips to possibly cover a bus.
- Rick – Susan to coordinate with Joy to get participation from student chapter – may need transportation support.
- Susan is also targeting an event for September.

2.16 2010 REGIONAL EDUCATION AND TRAINING CONFERENCE (Rob Frazier)

- Rob – planning is coming together. On the verge of having a contract with website provider – it will be 6 weeks before website is up (end of April, early May) – the post has the majority info ready to go.
- GES and band contract in place.
- Subcommittees are moving ahead with programs.
- John Callahan had to step down as co-chair. Rick Beseler will assume the duties as co-chair.
- Subcommittee meetings have been split up – in off two weeks, Rick and Rob will work with subcommittee chairs (Rob – programs, admin, special events; Rick – venue, operations, sustaining members)
- Capt Rios is Chair of Operations – need military protocol capability; Francis is Deputy. Will need to get Capt Rios more engaged in the near future. Manny Bautista will let CAPT Rios know that the operations committee be starting to become more involved in the conference planning.
- Sustaining member sponsorship opportunities have been worked out – there will be many options.
- A budget meeting is scheduled for April 07 to address last minute requirements.
- Preliminary conference registration pricing information - \$1,300 for booths, \$485 for individual registrations. Young member, government employee, students will have reduced pricing. Separate pricing will also be available for single day attendance and SAME National BO D and SEG members if they do not attend the entire conference
- Need to increase number of booths that can be sold – looking at combining all services into three spaces to allow two other spaces to open up.
- Rick – need confirmation from services that they will plan on using spaces

2.17 OTHER

- 2010 Engineering Camp Applications Update
 - US Army Camp, Vicksburg, MS - June 13-19, 2010 – applications due March 19, 2010
 - US Air Force Academy Camp, Colorado Springs, CO - June 25- July 1, 2010 – **Seattle Post application deadline: April 9, 2010**
 - US Navy Seabees Camp, Port Hueneme, CA - August 2-7, 2010 – **Seattle Post application deadline: May 7, 2010**
- Announcement will be made at TechnoBowl.
- Terry will make announcement at April lunch.
- Joy – tried using the existing Young Member email list – many incorrect – Joy is updating.

3.0 CLOSE BOARD MEETING – Bold Those in Attendance

BOARD POSITION	PERSON	ORGANIZATION	E-MAIL	PHONE
PRESIDENT	Rick Beseler,	GSA	RichardF.Beseler@gsa.gov	206.719.9007
1st VICE PRESIDENT	COL Anthony Wright	USACE	anthony.wright.col@usace.army.mil	
2nd VICE PRESIDENT	CAPT Mike Weaver	PHS	Michael.weaver@ihhs.gov	206.615.2460
YOUNG MEMBER VICE PRESIDENT	Joy Chen	CH2M Hill	Joy.chen9@ch2m.com	425.802.0582
SECRETARY	Joanmarie Eggert	Kennedy/Jenks	joanmarieeggert@kennedyjenks.com	206.225.7505
ASSIST SECRETARY	Jason Strayer	TEC	jsstrayer@tecinc.com	425.453.4040
TREASURER	Erik Blumhagen	Shannon & Wilson	edb@shanwil.com	206.695.6708
ASSIST TREASURER	Scott Gaulke	Shannon & Wilson	swg@shanwil.com	206.695.6893
DIRECTOR 2009	John Souza	KTA Inc.	jsouza@ktainc.net	206.447.1430
DIRECTOR 2009	Bob Parker	Westsound BOSC	rparker@ejbfs.net	360.396.4302
DIRECTOR 2010	Martin Boivin	Shannon & Wilson	MJB@shanwil.com	206.695.6923
DIRECTOR 2010	Scott Adamek	CDM	Adameksh.cdm.com	425.453.8383
Director 2011	Rob Frazier	USACE-PPMD	robert.l.frazier@usace.army.mil	206.764.6546
Director 2011	Larry Toimil	EHS International	larryt@ehsintl.com	425.455.2959
IMMEDIATE PAST PRESIDENT	CAPT Bob Schlesinger, USN (ret.)	Michael Baker, Jr., Inc.	bschlesinger@mbakercorp.com	360.598.6802
APPOINTED DIRECTOR	CAPT Pat Rios, USN	NAVFAC NW	jorge.p.rios@navy.mil	360.396.0043
APPOINTED DIRECTOR	BUCS Eric Davis, USN	NAVFACNW	Eric.C.Davis@navy.mil	360.396.0054
COMMITTEE CHAIRS				
Design Excellence	Marty Boivin	Shannon & Wilson	mjb@shanwil.com	206.695.6080
Scholarships	John Souza	KTA Inc.	jsouza@ktainc.com	425.301.8920
House	Francis Brito	USCG	Francis.A.Brito@uscg.mil	206.220.7380
Industry Affairs	John Butts	White Shield	jbutts@whiteshield.com	253.867.6070
Outreach	Ken Valder	Cooper Zietz Engineers	kenv@coopercm.com	206.768.8500
	Capt Bob Parker, USN (ret)	Westsound BOSC	rparker@ejbfs.net	360.396.4302
Constitution/By-Laws	John Callahan		JKCallahan@q.net	206.789.6622
Membership	Rob Leet	GeoEngineers	rleet@geoengineers.com	206.239.3230
Nominations	Bob Sundin		bsundin@wolfenet.com	425.643.1553
Readiness	Pam Cobley	Roth Hill	pcobley@rothhill.com	(425) 289-7309
Prof Development	CDR Manny Bautista, USN	NAVFAC NW	Emmanuel.bautista @navy.mil	360.396.0247
Programs	Nick Vlahovich	Steelcase, Inc.	nvlahovi@steelcase.com	206.326.5545

Assistant Programs	Allison MacEwan	HDR	Allison.MacEwan@hdrinc.com	425.450.6310
Communications	Mary Ann Carlson	Carlson Communications	Mcarlson@carlsoncom.biz	425.736.8687
Strategic Planning	Jim Boone	CH2M Hill	Jim.Boone@CH2M.com	425.233.3415
Young Members	Joy Chen	CH2M Hill	Joy.Chen9@CH2M.com	424.802.0582
Assistant Young Members	Amanda Thornton-DeWitt	EMR	athornton@emr-inc.com	425.861.4561 ext 18
Sustainers	Kristie Dunkin	AMEC	Kristie.dunkin@amec.com	425.368.0963
Field Trips	Susan Selby	Hit the Ground Running	susanjselby@gmail.com	425.372.6041
LIASON COMMITTEES				
PSEC	Joe Souther	CDM	SoutherJT@cdm.com	425.519.8328
OTHERS	Harry Ehlers	USACE	Hearld.r.ehlers@usace.army.mil	206.764.6712
Email communications	CDR Michael Young	PHS	Michael.Young@seattlepostsam e.org	206.615.2489
Streamer Award & Eng. Camp Coordination	Terry McCann	Blumen Consulting Group	terrym@blumencg.com	425.284.5401
Education Support	Andy Hough	Skanska, USA	Andy.hough@skanskausa.com	206.726.8000
Design Excellence Committee	Michele Percussi	GHD	Michele.Percussi@ghd.com	206 838 8584

Proposed SAME Seattle Post 2010 – 2011 Board

BOARD POSITION	INCUMBENT	PROPOSED
PRESIDENT	Rick Beseler,	COL Anthony Wright
1st VICE PRESIDENT	COL Anthony Wright	CAPT Pat Rios, USN
2nd VICE PRESIDENT	CAPT Mike Weaver	
YOUNG MEMBER VICE PRESIDENT	Joy Chen	
SECRETARY	Joanmarie Eggert	Jason Strayer
ASSIST SECRETARY	Jason Strayer	
TREASURER	Erik Blumhagen	
ASSIST TREASURER	Scott Gaulke	
DIRECTOR 2009	John Souza	xxxxxxxxxxxxxxxxxxxx
DIRECTOR 2009	Bob Parker	xxxxxxxxxxxxxxxxxxxx
DIRECTOR 2010	Martin Boivin	
DIRECTOR 2010	Scott Adamek	
Director 2011	Rob Frazier	
Director 2011	Larry Toimil	
Director 2012		
Director 2012		
IMMEDIATE PAST PRESIDENT	CAPT Bob Schlesinger, USN (ret.)	Rick Beseler
APPOINTED DIRECTOR	CAPT Pat Rios, USN	
APPOINTED DIRECTOR	BUCS Eric Davis, USN	
COMMITTEE CHAIRS		
Design Excellence	Marty Boivin	
Scholarships	John Souza	
House	Francis Brito	
Industry Affairs	John Butts	
Outreach	Ken Valder	
	Capt Bob Parker, USN (ret)	
Constitution/By-Laws	John Callahan	
Membership	Rob Leet	
Nominations	Bob Sundin	
Readiness	Pam Copley	
Prof Development	CDR Manny Bautista, USN	CDR Manny Bautista, USN
Programs	Nick Vlahovich	
Assistant Programs	Allison MacEwan, PE	
Communications	Mary Ann Carlson	

Strategic Planning	Jim Boone	
Young Members	Joy Chen	
Assistant Young Members	Amanda Thornton-DeWitt	
Sustainers	Kristie Dunkin	
Field Trips	Susan Selby	Susan Selby
LIASON COMMITTEES		
PSEC	Joe Souther	
OTHERS	Harry Ehlers	
Email communications	CDR Michael Young	
Streamer Award & Eng. Camp Coordination	Terry McCann	Terry McCann
Education Support	Andy Hough	
Design Excellence Committee	Michele Percussi	
Golf Tournament		Michele Percussi