

SOCIETY OF AMERICAN MILITARY ENGINEERS SEATTLE POST BOARD MEETING

MEETING MINUTES
JUNE 2, 2011

MERCURY ROOM, SEATTLE DISTRICT CORPS

MEETING OBJECTIVE: PLANNING AND COORDINATION OF POST OPERATIONS

The following constitutes the non-verbatim minutes of the meeting. Additions, corrections and comments to these minutes should be made to Jason Strayer (JSStrayer@tecinc.com) no later than 7 days following publication. Finalized minutes will be posted to the SAME Seattle Post web site at www.seattlesame.org/home.htm.

1.0 Welcome and Opening Remarks

- Meeting lead by CAPT Rios.
- **Review and approval of May meeting minutes – motion to approve May Board Meeting Minutes as posted – motion approved.**

2.0 Updates by Programs/Committee Chairs (briefs, actions items only)

2.1 PROGRAMS – (Nick Vlahovich)

Meet the Chiefs (June 21st)

- Allison managing Meet the Chiefs.
- Has sent out invites/letters via email – CAPT Rios and COL Wright will be there and has received confirmation from all others - Walla Walla District, Alaska District, U.S. Coast Guard, and National Guard.
- COL Wright has been pushing this event to colleagues and is willing to step in if any help with coordination is needed.
- Announcement is on the Post website and on the ACEC website.
- Speaker gifts – need to come up with something. Nick and Allison to coordinate.
- Allison will double check with Tacoma Post to make sure they are aware of the event.

Other Programs

- No other changes to the schedule.
- July 19th – Madigan Design and Construction. Location: USACE Seattle.
- August – no luncheon; golf tournament.
- September 20th – Seattle Tunnel Project - HNTB and DOT to present. Location: Swedish Club.

2.2 PROFESSIONAL DEVELOPMENT (Ed Kilduff)

- No report - Ed not in attendance.

2.3 TREASURER (Mike Reynolds)

Treasurer's Report

- Distributed cash flow statement.
- Recently distributed check for \$57,000 to PSE&SSF.
- Filed 2010 taxes and resubmitted 2009 - will submit to SAME National per requirements.

2.4 CURRENT MEMBERSHIP (Rob Leet)

- No report – Rob not in attendance.

2.5 NEW AND SUSTAINER MEMBERSHIP (Jim Shellooe)

- No report – Jim not in attendance.

2011 Seattle Post Luncheons and Meetings	Location	Sustainer Firm Presentation
Tuesday, June 21	Bellevue Red Lion, Meet the Chiefs	None
Tuesday, July 19	USACE Seattle, Madigan Design and Construction	Stanley Consultants, Inc.
August	No luncheon – golf tournament	None
Tuesday, September 20	Swedish Club, TBD	TBD
October	No luncheon – Design Excellence Banquet	None

2.6 YOUNG MEMBERS (Joy Chen)

- No report – Joy not in attendance.

2.7 COMMUNICATIONS (Mary Ann Carlson)

- No report – Mary Ann not in attendance.

Committee	Chairperson	Issue
Awards/Design Excellence	Marty Boivin	Winter, Fall
Scholarships	John Souza	Winter, Summer
House	Francis Brito	None
Industry Affairs	John Butts	
Outreach	Bob Parker	Winter, Spring, Summer, Fall
Constitution/By Laws	John Callahan	Winter
Membership	Rob Leet	Winter, Spring, Summer, Fall
Nominations	Bob Sundin	Spring
Readiness	Pam Cobley	Spring, Fall
Professional Development	Ed Kilduff	Winter, Spring, Summer, Fall
Programs	Nick Vlahovich	Winter, Spring, Summer, Fall
Strategic Planning	Jim Boone	Winter
Sustainers	Jim Shellooe	Winter, Spring, Summer, Fall
Submission Deadlines: Winter: 30 January Spring: 30 April Summer: 30 July Fall: 30 October		

2.8 OUTREACH (Bob Parker)

- Ken Valder – will sit down next week with Bob to discuss awards for returning soldiers.

2.9 INDUSTRIAL AFFAIRS (John Butts)

- Ken Valder will be filling in for John Butts for a few months.

2.10 SCHOLARSHIP REPORT (John Souza)

- In the process of issuing scholarships – awardees need to complete paperwork. One individual had to return the award – uncertain of their major.
- In the process of obtaining information for those that will be attending the June meeting/presentation. John to provide this information to Nick.
- PSE&SSF – meeting at the end of June for an after action review of the latest round of scholarships. Also will be discussing the investment strategy for the additional funds from the Seattle Post.
- UW ROTC Merit Awards – attempting to coordinate a meeting with UW ROTC to discuss ongoing commitment of Seattle Post to these awards.

2.11 NOMINATIONS (Bob Sundin)

- Need to ensure we have an individual to lead the installation of new officers at the June luncheon.
- Rick confirmed that Bob Schlesinger will lead this activity.
- Francis is retiring from the House Committee – will need a replacement.
- CAPT Rios and COL Wright could serve as an Appointed Directors for next year.
- All officer positions for 2011 are filled with the exception of Appointed Directors.
- Committees – need House Committee Chair. Susan Selby is working on a replacement for the Field Trip Committee Chair.

2.12 READINESS (Pam Cobley/Rob Frazier)

- No report – Pam and Rob not in attendance.

2.13 AWARDS/DESIGN EXCELLENCE AWARDS (Marty Boivin)

- Marty not in attendance.
- Mike Reynolds – the Design Excellence Committee is meeting next Tuesday.
- Manny – Michelle and Mikki are stepping down from leading the sponsorship support effort. Ken Valder may be able to identify an individual to assist (Tamara Schurian).

2.14 STRATEGIC PLANNING (Jim Boone / Terry McCann)

(From Jim via email)

- Working on charter materials and scheduling the 5-year plan/goals review that was discussed at the May meeting.

2.15 FIELD TRIPS (Susan Selby)

(From Susan via email)

- I have a list of 3 potential people to help with field trips, and am hoping to setup a meeting with them before the end of June, to talk about the possibility of transitioning duties, so I can focus on secretary. Manny expressed that he'd still like me to stay involved at some level. I can provide guidance/direction/input, but I do need to transition to someone else, for implementation activities. I'm hoping that perhaps at least 2 of the 3 individuals team up.
- Howard Hanson Dam is Wed (June 8) - the trip is NOT full. We have 18 people signed up currently. I'm guessing several will drop out at the last minute (that normally happens, because of work deadlines) so we'll likely have about 15. Susan to send a notice to ACEC and invite them to join the trip. Please ask the Board to invite their staff from their own firms. The announcement is on the website. You do NOT need to be a SAME member to go on the trip. I will update the announcement as soon as I get a chance.

2.17 OTHER BUSINESS

Issaquah School District Mentoring Request

- Manny – the request came into John Callahan – is SAME interested in a mentoring program? The District just started a Materials Science program and is looking for mentors. Good opportunity to provide mentoring in a structured program.
- Bob S – works with the school district – they have a solid 1 on 1 mentoring program.
- Manny – we could be doing more mentoring – is this the right program/venue? Do we have a mentoring committee?
- CAPT Rios – are they looking for young mentors or established professional?
- Seattle Post does not have a K-12 mentoring program/committee – maybe this is something we should consider.
- CAPT Rios – who wants to take on the role of asking more questions and getting more information from the school district.
- Bob S will track it down and gather more information.

- John Callahan – request came from Dennis Wright who is looking for mentors for the Issaquah School District materials science program – believes it will be more of a classroom/lab setting as opposed to 1 on 1 mentoring.
- Bob Sundin will follow up with Dennis Wright.

- Rick – in the past, these types of activities have fallen under Young Members – perhaps this should be a separate group within Young Members.
- Further discussion is suggested for the next Board meeting regarding the establishment of a K-12 mentoring program.

- John C – we really need several new/additional individuals to step forward – the Post has also discussed a program for adopting/supporting deployed soldiers/families – this program has not moved forward.
- We need several individuals to take on these additional opportunities.

2011 Golf Tournament (Rick Beseler)

- Registration is underway – 44 golfers signed up and paid. Halfway through sponsorship opportunities – sponsorship is on a first come, first serve basis.

SeaBees Engineering Camp (Terry McCann)

- Selected a candidate for the SeaBees Engineering Camp – the individual was well qualified and eager to go – from Spokane.
- CAPT Rios – why didn't we get interest from here?

Request from Anchorage Post Regarding 2013 Joint Regional Conference

- Larry – request came in to Bob Schlesinger from the Anchorage Post requesting \$5,000 for seed money for 2013 regional conference.
- Seattle Post recently gave the Anchorage Post \$8,000 from 2010 Joint Regional Conference.
- Seattle Post did not ask for seed money for the last conference from any of the other regional posts.
- CAPT Rios - \$5,000 seems like a lot of money.
- Larry – in the past, there has not been a distribution of profits from regional conferences.
- Larry – in 2007, the Anchorage Post provided the Seattle Post \$5,000 in seed money; the conference was moved to Hawaii and the check was forwarded to the Honolulu Post.
- Larry – the question before the Board is what are the thoughts on sending the Anchorage Post an additional \$5,000 when we just sent them \$8,000?

- CAPT Rios – would like to put the discussion on hold until other individuals involved with request are available.
- Rick – we just gave them \$8,000 – does seem to be a bit early to be making a request for seed money – this amount should be able to get them started. Seattle is the only Post being requested to contribute – this is not a regional effort yet.
- Bob G – is there a thought that this seed money is passing from Post to Post related to sponsoring the conference?
- CAPT Rios – we need some clarity, need to understand history, etc.
- *Follow up from Bob Schlesinger on June 2nd indicates that this issue should be disregarded as the individual that made the request was not aware of the \$8,000 that was recently sent to the Anchorage Post from the 2010 Regional Conference.*

3.0 CLOSE BOARD MEETING – Bold Those in Attendance

BOARD POSITION	PERSON	ORGANIZATION	E-MAIL	PHONE
PRESIDENT	COL Anthony Wright	USACE	anthony.wright.col@usace.army.mil	206.764.3690
1st VICE PRESIDENT	CAPT Pat Rios, USN	NAVFAC NW	jorge.p.rios@navy.mil	360.396.0043
2nd VICE PRESIDENT	CDR Manny Bautista, USN(ret)	Collins Engineers, Inc.	mbautista@collinsengr.com	206.276.3533
YOUNG MEMBER VICE PRESIDENT	Joy Chen	CH2M Hill	Joy.chen9@ch2m.com	425.802.0582
SECRETARY	Jason Strayer	TEC Inc.	jsstrayer@tecinc.com	425.453.4040
ASSIST SECRETARY	Eric Pefley	NuMark	eric.pefley@numarkoffice.com	425.274.7506
TREASURER	Mike Reynolds	Shannon & Wilson	msr@shanwil.com	206.632.8020
ASSIST TREASURER	Erik Blumhagen	Shannon & Wilson	edb@shanwil.com	206.695.6708
DIRECTOR 2010	Martin Boivin	Shannon & Wilson	MJB@shanwil.com	206.695.6923
DIRECTOR 2010	Scott Adamek	CDM	Adameksh.cdm.com	425.453.8383
Director 2011	Rob Frazier	USACE-PPMD	robert.l.frazier@usace.army.mil	206.764.6546
Director 2011	Larry Toimil	EHS International	larryt@ehsintl.com	425.455.2959
Director 2012	Mike Weaver	Indian Health Service	michael.weaver@ihs.gov	206.615.2460
Director 2012	Bob Galteland	Reid Middleton	bgalteland@reidmidd.com	425.741.3800
IMMEDIATE PAST PRESIDENT	Rick Beseler	GSA	RichardF.Beseler@gsa.gov	206.719.9007
APPOINTED DIRECTOR	Mary Ann Carlson	Carlson Communications	Mcarlson@carlsoncom.biz	425.736.8687
APPOINTED DIRECTOR	Amanda Thornton-DeWitt	EMR	athornton@emr-inc.com	425.742.1385
COMMITTEE CHAIRS				
Design Excellence	Marty Boivin	Shannon & Wilson	mjb@shanwil.com	206.695.6080
Scholarships	John Souza	KTA Inc.	jsouza@ktainc.com	425.301.8920
House	Francis Brito	USCG	Francis.A.Brito@uscg.mil	206.220.7380
Industry Affairs	John Butts		johnebutts1@gmail.com	253.867.6070
Outreach	Ken Valder	Cooper Zietz Engineers	kenv@coopercm.com	206.768.8500
	Capt Bob Parker, USN (ret)	Westsound BOSC	rparker@ejbfs.net	360.396.4302
Constitution/By-Laws	John Callahan		JKCallahan@q.net	206.789.6622
Membership	Rob Leet	GeoEngineers	rleet@geoengineers.com	206.239.3230
Nominations	Bob Sundin	Happy Times	bsundin@wolfenet.com	425.643.1553
Readiness	Pam Cobley	Roth Hill	pcobley@rothhill.com	(425) 289-7309
Prof Development	Ed Kilduff	CH2M Hill	Edward.Kilduff@ch2m.com	360.472.0076
Programs	Nick Vlahovich	Steelcase, Inc.	nvlahovi@steelcase.com	206.326.5545
Assistant Programs	Allison MacEwan	TetraTech	Allison.MacEwan@tetrattech.com	206.728.9655

BOARD POSITION	PERSON	ORGANIZATION	E-MAIL	PHONE
Communications	Mary Ann Carlson	Carlson Communications	Mcarlson@carlsoncom.biz	425.736.8687
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Young Members	Joy Chen	CH2M Hill	Joy.Chen9@CH2M.com	424.802.0582
Assistant Young Members	Amanda Thornton-DeWitt	EMR	athornton@emr-inc.com	425.742.1385
Sustainers	Jim Shellooe	AMEC	jim.shellooe@amec.com	425.985.6835
Field Trips	Susan Selby	Confluence Environmental	Susan.selby@confenv.com	425.372.6041
LIASON COMMITTEES				
PSEC	Joe Souther	CDM	SoutherJT@cdm.com	425.519.8328
OTHERS	Harry Ehlers	USACE	Harald.r.ehlers@usace.army.mil	206.764.6712
Email communications	CDR Michael Young	PHS	Michael.Young@seattlepostsam e.org	206.615.2489
Streamer Award & Eng. Camp Coordination	Terry McCann	EA Engineering, Science, and Technology	tmccaan@eaest.com	425.284.5401
Education Support	Andy Hough	Skanska, USA	Andy.hough@skanskausa.com	206.726.8000
Design Excellence Committee	TBD	TBD	TBD	TBD