

SOCIETY OF AMERICAN MILITARY ENGINEERS SEATTLE POST BOARD MEETING

MEETING MINUTES
1 SEPTEMBER 2011

MERCURY ROOM, SEATTLE DISTRICT CORPS

MEETING OBJECTIVE: PLANNING AND COORDINATION OF POST OPERATIONS

The following constitutes the non-verbatim minutes of the meeting. Additions, corrections and comments to these minutes should be made to Toby Hemphill (themphill@hntb.com) no later than 7 days following publication. Finalized minutes will be posted to the SAME Seattle Post web site at www.seattlesame.org/home.htm.

1.0 Welcome and Opening Remarks

- Manny Bautista provided opening remarks
 - Manny attended the Post Leaders Workshop 17-19 August 2011 in Alexandria, VA and will distribute his meeting notes to the Board for strategic planning purposes
- Review and approval of August Meeting Minutes – **motion to approve August Board Meeting Minutes as posted – motion carried**

2.0 Updates by Programs/Committee Chairs (briefs, actions items only)

2.1 PROGRAMS – (Allison A. MacEwan)

- Fri, 12 Aug – Golf Tournament – Event was a success, see 2.13 for additional information
- Tue, 20 Sept – Topic: Madigan Design and Construction – Location: Swedish Club – Speaker: Mike Carico, Facilities Manager – Sustainer Presentation: DLR Group
- Fri, 14 Oct – no luncheon – 15th Annual Design Excellence Awards Banquet – Location: Bell Harbor Conference Center – Speaker: BG John McMahon
- Tue, 15 Nov – UW Design & Construction – Location: UW Center for Urban Horticulture – Speaker: TBA
- Wed, 7 Dec – no luncheon – Holiday Social – Location: Harbor Club
- Tue, 17 Jan – Topic: SR 99 Tunnel – Location: TBA – Speaker: HNTB
- Tue, 21 Feb – Topic: NAVFAC Design & Construction – Location: Bremerton Convention Center – Speaker: TBA

2.2 PROFESSIONAL DEVELOPMENT (Ed Kilduff)

- Ed not present, no update

2.3 DESIGN EXCELLENCE (Ralph Graves)

- Received 12 applications, good size distribution 6 large, 6 small
- Announcement of winners pending
- BG McMahon confirmed as guest speaker, Ralph to keep in touch with his staff between now and the event on 14 October

2.4 TREASURER (Mike Reynolds)

- Treasurer's Cash Flow Statement distributed

- Received distribution from National of approximately \$2,600
- **Motion to distribute 100% of Golf Tournament proceeds to Mt. Tacoma Post and Seattle Post, 50/50 split – motion carried**

2.5 CURRENT MEMBERSHIP (Rob Leet)

- Many Sustainer Firms have not provided names for all five membership slots. Jim Shellooe to follow-up with Sustainer Firms to have them provide names for vacancies

2.6 NEW AND SUSTAINER MEMBERSHIP (Jim Shellooe)

- Jim not present, no update
- Need to complete and send out new member welcome letters

2011 Seattle Post Luncheons and Meetings	Location	Sustainer Firm Presentation
Tuesday, 20 September	Swedish Club	DLR Group
October	No luncheon – Design Excellence Banquet	N/A
Tuesday, 15 November	UW Center for Urban Horticulture	None
December	No luncheon – Holiday Social	N/A
Tuesday, 17 January	TBA	None

2.7 YOUNG MEMBERS (Amanda Thornton)

- Amanda not present, provided an update via email – need to get together with the TechnoBowl organizers to start fishing for prizes for the kids for next year
- **Motion to form a TechnoBowl sub-committee to the Young Members committee with Matt to lead – motion carried**
- Three volunteers to help Matt with TechnoBowl – Michele Percussi, Toby Hemphill and Larry Toimil

2.8 COMMUNICATIONS (Mary Ann Carlson)

- Mary Ann to post Design Excellence Award winners on the website
- Discussion of social networking to increase Post exposure and improve community interaction
 - Manny recently created a LinkedIn account for the Seattle Post, encouraged those present to sign up. Group discussion of limiting membership to SAME members only. Consensus was “no”, leaving membership open to all will encourage participation
 - SAME National is active in various social media such as Twitter and Facebook. Discussions of linking to these National tools from our local Post website. Consensus was that this approach would not maintain focus on local issues
 - Discussion of how best to improve social networking on the local level. Michele suggested linking with groups such as APWA that use Twitter, Facebook, etc.
- **Motion to form a Social Networking sub-committee to the Communications committee with the purpose of improving Post exposure in the community and to explore teaming options with other local organizations such as APWA – motion carried**
- Need to determine who will be part of the Social Networking sub-committee

Committee	Chairperson	Issue
Awards/Design Excellence	Ralph Graves	Winter, Fall
Scholarships	John Souza	Winter, Summer
House	Adam Parga	None
Industry Affairs	John Butts	
Outreach	Bob Parker	Winter, Spring, Summer, Fall
Constitution/By Laws	John Callahan	Winter

Membership	Rob Leet	Winter, Spring, Summer, Fall
Nominations	Bob Sundin	Spring
Readiness	Pam Cobley	Spring, Fall
Professional Development	Ed Kilduff	Winter, Spring, Summer, Fall
Programs	Nick Vlahovich	Winter, Spring, Summer, Fall
Strategic Planning	Jim Boone	Winter
Sustainers	Jim Shellooe	Winter, Spring, Summer, Fall
Submission Deadlines: Winter: 30 January Spring: 30 April Summer: 12 August Fall: 30 October		

2.9 OUTREACH (Bob Parker)

- Bob not present, no update

2.10 INDUSTRIAL AFFAIRS (Ken Valder)

- Ken not present, no update
- Need to confirm venue for February 2012 roundtable to be same as 2011

2.11 SCHOLARSHIP REPORT (John Souza)

- John exploring ways to streamline the application process
- John suggested adding non-SAME scholarship opportunities to the newsletter, general agreement by those present

2.12 NOMINATIONS (Bob Sundin)

- **Motion to nominate COL Bruce Estok and CAPT Pat Rios to the two vacant Appointed Director Board positions – motion carried**

2.13 GOLF TOURNAMENT (Michele Percussi)

- Golf Tournament Memorandum distributed
- A total of 134 golfers participated in the event
- Net tournament proceeds of \$10,789
- Closest to hole-in-one on the prize car hole rolled by less than three inches from the cup
- Seattle Post to be responsible for organizing the 2012 Golf Tournament, Committee recommends 2012 tournament to be held in August timeframe at the Fort Lewis Golf Course. Final decision needed approximately January 2012 in order to secure course reservation
- Summary memo contains many lessons learned that will be considered during planning of the 2012 event

2.14 READINESS (Pam Cobley)

- Pam not present, provided notice of “no new information” via email
- Budget available to attend conference, typically held in conjunction with small business conference Nov/Dec 2011 in Washington DC. Required for streamer. We need to decide who will go. COL Wright will most likely not be attending

2.15 STRATEGIC PLANNING (Jim Boone / Terry McCann)

- Starting new strategic planning cycle, Jim proposed four meetings between now and November 2011
- 1) “Look-back” meeting scheduled for 20 September – Purpose: solicit feedback from past leadership. Jim to follow-up with participants via email
- 2) “Understanding Framework” meeting planned in October

- 3) “Decide Direction” meeting planned in October
- 4) “Implement Changes” meeting planned in November
- Manny would like to move the meetings forward if possible, suggested holding Meeting #2 immediately after the next Board Meeting on 6 October, members present agreed. Jim to follow-up via email

2.16 FIELD TRIPS (Harry Ehlers / Chris Czesla / Susan Selby)

- No update

2.17 OTHER

- Toby obtained missing names for Post National Committee POC Form, will update via the National website next week
- Rob Frazier has seven old-style blank plaques w/ hardware, passed them on to Bob Sundin along with SAME Seattle’s Region coins

3.0 CLOSE BOARD MEETING – Bold Those in Attendance

BOARD POSITION	PERSON	ORGANIZATION	E-MAIL	PHONE
PRESIDENT	CDR Manny Bautista, USN (Ret.)	Collins Engineers	mbautista@collinsengr.com	206.276.3533
1st VICE PRESIDENT	CAPT John Hickey	USCG	John.J.Hickey@uscg.mil	206.220.7401
2nd VICE PRESIDENT	Michele Percussi	GHD	Michele.percussi@ghd.com	206.838.8584
YOUNG MEMBER VICE PRESIDENT	Amanda Thornton-DeWitt	EMR	athornton@emr-inc.com	425.742.1385
SECRETARY	Toby Hemphill	HNTB	themphill@hntb.com	425.450.2588
ASSIST SECRETARY	Steve Swope	Pacific Groundwater Group	steve@pgwg.com	206.329.0141
TREASURER	Mike Reynolds	Shannon & Wilson	msr@shanwil.com	206.632.8020
ASSIST TREASURER	Erik Blumhagen	Shannon & Wilson	edb@shanwil.com	206.695.6708
Director 2011	Rob Frazier	USACE-PPMD	robert.l.frazier@usace.army.mil	206.764.6546
Director 2011	Larry Toimil	EHS International	larryt@ehsintl.com	425.455.2959
Director 2012	CAPT Mike Weaver, USPHS (Ret.)	Indian Health Service	michael.weaver@ihs.gov	206.615.2460
Director 2012	Bob Galteland	Reid Middleton	bgalteland@reidmidd.com	425.741.3800
Director 2013	Rick Beseler	GSA	richard.beseler@gsa.gov	206.719.9007
Director 2013	Ken Valder	Cooper Zietz Engineers	kenv@coopercm.com	206.768.8500
IMMEDIATE PAST PRESIDENT	COL Anthony Wright (Ret.)	USACE Seattle District	Anthony.wright.col@usace.army.mil	206.764.3690
NW Regional Vice President	Bob Schlesinger	Michael Baker Jr.	bschlesinger@mbakercorp.com	360.598.6802
APPOINTED DIRECTOR	COL Bruce Estok	USACE Seattle District		
APPOINTED DIRECTOR	CAPT Pat Rios	NAVFAC Northwest	Jorge.p.rios@navy.mil	
COMMITTEE CHAIRS				
Design Excellence	COL Ralph Graves	Port of Seattle	Graves.r@portseattle.org	206.728.3729

BOARD POSITION	PERSON	ORGANIZATION	E-MAIL	PHONE
	(Ret.)			
Scholarships	John Souza	KTA Associates	jsouza@ktainc.net	425.301.8920
House	LTJG Adam Parga	USCG	adam.l.parga@uscg.mil	206.217.6572
Industrial Affairs	Ken Valder	Cooper Zietz Engineers	kenv@coopercm.com	206.768.8500
Outreach	CAPT Bob Parker USN (Ret.)	Westsound BOSC	rparker@ejbfs.net	360.396.4302
Constitution/By-Laws	John Callahan		jkcallahan@q.com	206.789.6622
Membership	Rob Leet	GeoEngineers	rleet@geoengineers.com	206.239.3230
Nominations	Bob Sundin	Happy Times	bsundin@wolfenet.com	425.643.1553
Readiness	Pam Cobley	Roth Hill	pcobley@rothhill.com	(425) 289-7309
Prof Development	Ed Kilduff	CH2M Hill	edward.kilduff@ch2m.com	360.472.0076
Programs	Nick Vlahovich	Steelcase	nvlahovi@steelcase.com	206.326.5545
Assistant Programs	Allison MacEwan	TetraTech	allison.MacEwan@tetrattech.com	206.728.9655
Communications	Mary Ann Carlson	Carlson Communications	mcarlson@carlsoncom.biz	425.736.8687
Newsletter	MaryJo Juarez		juarezmj@msn.com	360.471.4269
Strategic Planning	Jim Boone	CH2M Hill	jim.boone@ch2m.com	206.784.8191
Young Members	Amanda Thornton-DeWitt	EMR	athornton@emr-inc.com	425.742.1385
Sustainers	Jim Shellooe	AMEC	jim.shellooe@amec.com	425.985.6835
Field Trips	Harry Ehlers	USACE Seattle	harald.r.ehlers@usace.army.mil	206.764.6712
	Susan Selby Chris Cziepla	Confluence Environmental Company	susan.selby@confenv.com chriscz@confenv.com	425.372.6041 206.321.6537
LIAISON COMMITTEES				
Email communications	CDR Michael Young	PHS	michael.young@seattlepostsame.org	206.615.2489
PSEC	Joe Souther	CDM	southerjt@cdm.com	425.519.8328
Streamer Award & Eng. Camp Coordinator	Terry McCann	EA Engineering, Science, and Technology	tmccann@eaest.com	425.284.5401
Event Support	Andy Hough	Skanska, USA	andy.hough@skanskausa.com	206.726.8000
Event Support	Amanda Thornton-DeWitt	EMR	athornton@emr-inc.com	425.861.4561 x18
Golf Tournament	Michele Percussi	GHD	michele.percussi@ghd.com	206 838 8584

Also Attending September 2011 Board Meeting: Kari Walker